
**Central Region Council
EXECUTIVE COMMITTEE MEETING Minutes
Thursday, February 12, 2004
12:00 p.m.**

Presiding: Jane Reister Conard, Chair

Present: Charles Daud, Greg Diven, Norm Fitzgerald, Paul Jackson, Karen Silver, Jon Pierpont and Commissioner Gene D. White.

Excused: Ed Armour, Doug Johnston and Kerry Steadman.

Staff: Kim Auberger, Leno Franco, Diane Lovell and Verene Froisland.

Welcome & Announcements

Jane Reister Conard called the meeting to order at 12:13 p.m. and welcomed all those in attendance.

Ms. Conard announced that Jan Cook has recently resigned. The Council now has four vacancies: three business (2 lrg and 1 sml) and one vacant Salt Lake County Commission seat.

Committee Reports

Basic Needs – Karen Silver stated that the FEP time limitation study and intent language was still on hold and that she may hear something later today from Raylene Ireland, DWS Executive Director.

Marketing – There was no report at this time.

Facilities – Norman Fitzgerald stated that some maps are out showing the demographics for Salt Lake and Tooele Counties. A Facilities Committee meeting is planned in about two weeks.

Training & Development – Mr. Fitzgerald stated that one new training provider application has been received. He then noted that he is still looking for suggestions on how best to utilize the Supervising Today's Workforce funds. Mr. Fitzgerald then stated that DWS staff has recommended that the training limitation be increased from \$5,000 to \$7,000 – the Training & Development Committee will continue to work with staff on this issue.

Ms. Conard asked Mr. Fitzgerald to discuss the increase in the training limitation with the Committee then bring it to the Council for action at the next meeting.

Youth Council – Paul Jackson stated that the Youth Council met on Monday, January 26th. At the meeting there was discussion about some initiatives from Governor Walker relevant to her work plan initiatives. Two areas of Governor's work plan impact the Youth Council. One deals with providing transition services to youth in foster care. Many youth are in foster care and some for quite a length of time. There was some discussion on how to coordinate the efforts of various agencies in order to better support the youths' transition into self-sufficiency and adulthood. The second area has to do with young people transitioning from correctional facilities into the economy. Joann Bartlett, Salt Lake Independent Living Coordinator, was

introduced and she will join the Youth Council and be our link in coordinating efforts to serve the foster care population.

Mr. Jackson stated that the YES Program Contract was monitored in December and that the final report will be shared at the Council's March meeting.

The Youth Council Meeting continued with a presentation from Lisa Bowman from Crossroads Health Careers Opportunity Program (HCOP). HCOP works to get ethnic and economically disadvantaged youth into healthcare occupations and into the workforce through training and career exploration activities.

Recommended Allocation of \$38,697 Youth Funds – Mr. Jackson stated due to an accounting error, Central Region's initial WIA Youth Funding allocation had been shorted by \$38,697. In January, those monies were directed to our region for allocation and they need to be obligated by June 30th. A recommendation from the Youth Council was needed in order to legitimately allocate the funds. Paul stated that he supported the recommendation of DWS staff to award the \$38,697 to the County YES Program because they could readily use and expend the funds within the contract period. There were a couple members of the Youth Council who are involved in other programs and who took exception to the fact that they did not know about these funds before the meeting. Mr. Jackson then asked for a motion, recommending the \$38,697 be allocated to the YES Program. No one offered a motion so the item was tabled. Absent action by the Youth Council, Mr. Jackson informed the members that the staff recommendation would be taken to the Executive Committee and Central Region Council for action.

Mr. Jackson moved to recommend to the Regional Council that the \$38,697 be given to the current youth contract vendor, Salt Lake County YES Program. Mr. Fitzgerald seconded the motion. All voted "Aye". The motion passed.

Ms. Conard stated that this item would be put on the agenda for the next meeting.

2004 Retreat Update

Greg Diven stated that a meeting was held on Friday, February 6th with the Marketing Committee to discuss the 2004 Retreat. Mr. Diven then reviewed a handout that summarized the Committee's recommendations. It was determined that the objective of the retreat would be the Strategic Plan for 2004-05. The proposed Facilitator is Michael J. Glauser, Author and Managing Partner, OCM Consulting. His theme is "Where are we now? Where do we want to go? and, How do we get there?" A copy of Mr. Glauser's book *The Business at Heart* will be given to each attendee. The preliminary agenda calls for a half-day event and will start at 7:30 a.m. with a continental breakfast and end at approximately 12:30 p.m. Three locations are being considered: Matheson Courthouse, Downtown EC and DWS Admin North Building.

Diane Lovell stated that she visited the Matheson Courthouse and found the accommodations to be more than adequate, noting that ample discounted parking is available.

Ms. Conard complimented Mr. Diven and the committee. She will ask the committees to: 1) review the goals from last year; 2) determine how far along they are in implementing those goals; and, 3) then begin to set goals for the next year. She would like these tasks completed by the March meeting so the Council can complete next year's goal implementation plan at the April Retreat.

Agenda Setting – February 26, 2004

Items for the agenda include:

- Ratification of 1/22 Action Items and Minute Approval
- Midyear Performance Review
- Annual Goals Review
- Annual Retreat – Planning Update
- Youth Council recommendation for the \$38,697 funding
- Executive Roundtable Update

Old Business

Mr. Fitzgerald spoke about the bus stop that has been requested for the West Valley City Employment Center. Mr. Fitzgerald then stated that with the cooperation and support of the West Valley City Employment Center they solicited support from the community in the effort to get the bus stop. MagnaFact e-mailed all of the pertinent legislators and has received one reply. Communication has been made with Senator Mayne, whose wife sits on the UTA Board. Mr. Fitzgerald also noted that there are no sidewalks on 5600 West from 3500 South to the facility.

Ms. Conard stated that the best place to start pursuing this again is by putting the issue on the next Council agenda. We will have a draft letter to UTA prepared for the Council members to review and we will also request a course of action from Raylene Ireland, DWS Executive Director.

Mr. Fitzgerald moved to have the Council send a letter to UTA and request a course of action from Ms. Raylene Ireland. Ms. Silver seconded the motion. All voted “Aye”. The motion passed.

Ms. Silver recommended that someone also attend a UTA Board meeting.

Ms. Conard stated that it would be a good idea to send the letters and then have someone take copies of the letters to the board meeting.

Kim Auberger, as the liaison to the Department's Salt Lake and Tooele Employer Committee stated that she could also present a draft letter to the Committee that may in turn solicit multiple letters from individual businesses.

New Business

There was no new business at this time.

The meeting adjourned at 1:06 p.m.